

COMPUTER COURSES!!

SEAFORD/MOANA NEIGHBOURHOOD CENTRE has a variety of high quality computer courses available for tuition. It doesn't matter if you are a complete novice or a more advanced student, there is something here for everyone! If you are wanting to gain skills for employment, business, school, your hobbies or your home, then let our university trained tutors teach you in easy-to-understand terms. Each course represents incredible value for money. To complete the same content at any other educational facility would cost you three to four times as much!

We have arguably the best computer learning facility in the Southern area - one computer terminal per person (no need to share!), powerful computers, HUGE 22 inch screens, and no overcrowded classrooms (maximum of only 6 students per class - that's nearly one-on-one tutoring!!) Come and see our newly renovated computer room and check out some of the courses below:

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|---------------------------|----------------------|-------------------------|
| • Computers for Beginners | • Keyboard Skills | • Video Editing Stage 1 |
| • Vista for Beginners | • Touch Typing | • Video Editing Stage 2 |
| • Beginners Stage 2 | • Publisher Stage 1 | • Introduction to Excel |
| • Vista Stage 2 | • Publisher Stage 2 | • Introduction to MYOB |
| • Word Processing Stage 1 | • PowerPoint | • Family Tree |
| • Word Processing Stage 2 | • PowerPoint Stage 2 | • PhotoArt |
| • Word Processing Stage 3 | • Computer Club | • PhotoStory |
| • Internet Stage 1 | • Digital Cameras | • Web Page Creation |
| • Internet Stage 2 | • Photo Editing | • MySpace |

For full course descriptions and other information, visit our website or contact the centre.

Session 1

| Course Name | Day | Start Date | Start Time |
|-------------------------|-----------|------------|------------|
| Computers for Beginners | Monday* | 02/02/09 | 9:00am |
| Digital Cameras | Monday* | 02/02/09 | 11:00am |
| Internet 1 | Monday* | 02/02/09 | 1:00pm |
| Word Processing 2 | Tuesday | 27/01/09 | 9:00am |
| Vista for Beginners | Tuesday | 27/01/09 | 11:00am |
| Photo Story | Tuesday | 27/01/09 | 1:00pm |
| Video Editing 1 | Tuesday | 27/01/09 | 7:00pm |
| Excel | Wednesday | 28/01/09 | 9:00am |
| Computer Club | Wednesday | 28/01/09 | 11:00am |
| PowerPoint 1 | Wednesday | 28/01/09 | 1:00pm |
| Publisher | Thursday^ | 29/01/09 | 9:00am |
| Family Tree | Thursday^ | 29/01/09 | 11:00am |
| Word Processing 1 | Thursday | 29/01/09 | 1:00pm |
| Intro to MYOB | Thursday | 29/01/09 | 7:00pm |
| Video Editing 1 | Friday^ | 30/01/09 | 9:00am |
| PhotoArt | Friday^ | 30/01/09 | 11:00am |
| Keyboard Skills | Friday | 30/01/09 | 1:00pm |
| Computers for Beginners | Saturday | 31/01/09 | 9:00am |
| Word Processing 1 | Saturday | 14/02/09 | 9:00am |

Session 2

| Course Name | Day | Start Date | Start Time |
|-------------------------|-----------|------------|------------|
| Word Processing 1 | Monday | 23/02/09 | 9:00am |
| Photo Editing | Monday | 23/02/09 | 11:00am |
| Internet 2 | Monday | 23/02/09 | 1:00pm |
| Word Processing 3 | Tuesday | 24/02/09 | 9:00am |
| Vista 2 | Tuesday | 24/02/09 | 11:00am |
| Computers for Beginners | Tuesday | 24/02/09 | 1:00pm |
| Video Editing 2 | Tuesday | 24/02/09 | 7:00pm |
| Family Tree | Wednesday | 25/02/09 | 9:00am |
| Word Processing 1 | Wednesday | 25/02/09 | 11:00am |
| PowerPoint 2 | Wednesday | 25/02/09 | 1:00pm |
| Publisher 2 | Thursday^ | 26/02/09 | 9:00am |
| Web Page | Thursday^ | 26/02/09 | 11:00am |
| Word Processing 2 | Thursday | 26/02/09 | 1:00pm |
| Family Tree | Thursday | 26/02/09 | 7:00pm |
| Video Editing 2 | Friday^ | 27/02/09 | 9:00am |
| MySpace | Friday^ | 27/02/09 | 11:00am |
| Intro to MYOB | Friday | 27/02/09 | 1:00pm |
| Word Processing 2 | Saturday | 28/02/09 | 9:00am |
| Computers for Beginners | Saturday | 14/03/09 | 9:00am |

*Monday classes of Session One will start on 2 February 2009 due to the Australia Day public holiday on 26 January 2009.

^ Free Crèche available for Thursday and Friday morning classes.